



## 4-COUNTY Cooperative Weed Management Area

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### 4-County CWMA Steering Committee Meeting Minutes

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Wednesday, November 13<sup>th</sup> 2019, 12:00pm-2:00pm

East Multnomah Soil and Water Conservation District, 5211 N. Williams Ave. Portland, OR 97217

**Attendees:** Courtney Gattuso (CSWCD), Aaron Shaw (TSWCD), Chip Greening (North Coast CWMA), Chelsea White-Brainard (EMSWCD), Michelle Delepine (WMSWCD), Mitch Bixby (City of Portland—BES), Samuel Leininger (CSWCD), Troy Abercrombie (WIN)

#### 12:00 Welcome & Introductions

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- WIN Coordinator
  - Troy to be added to 4C Steering Committee as an ex officio member
  - Courtney will revise the management plan and send it back to Troy for WIN documentation.

#### 12:15 Review Member Survey

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- The group looks at the survey, the results are not concrete, and they are too uniform to prioritize a task or multiple tasks.
- Aaron shows the Steering Committee a spreadsheet he that he made to put a scoring system on the partner survey results and the results seem to align with the numerical values of the SurveyMonkey results.
  - Several high-priority items are actually on committee workplans for 2020
  - The most “feasible” task that is not currently in our committee annual work plans is:
    - Analyze survey and treatment data across jurisdictions to help regional species prioritization
  - Is this a task that will be utilized by the group? Will it be a wasted effort if our partners don’t use it?
- Steering will discuss questions & strategy over the coming year.

#### 1:30 Choose activities for the next 2-3 years

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- Propose Tasks For Future Years
  - Year 1 – Website
    - The group needs to have a prioritization plan for the website

- Chelsea will take the lead; Aaron will assist, though contributions from all of Steering will be needed.
- Year 2 – building foundation for data sharing
- Year 3 – looking at the analysis of development/setup

**To do:**

- Schedule ‘website planning’ meeting to set goals and a timeline for the work (aiming for 3<sup>rd</sup> week of January)
- Nov/Dec/Jan: Steering should use this time to sketch out the discussion (issues, audiences, intentions for website) so the January meeting can decide how much work is needed and who will do it (Courtney, intern or contractor)
- ALL Committees are asked to add ‘Develop content for website’ to their workplans for 2020

**2:00 End**

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## **Next Steering Committee Meeting**

*December 11<sup>th</sup>, 2020; 12:00-2:00pm*

*The Wild Hare Saloon*

*1656 Beavercreek Road, Oregon City, OR 97045*