



Steering Committee Meeting

October 18th, 2017 at 12:00 pm

East Multnomah SWCD

5211 N. Williams Avenue, Portland, OR 97217

Attendees: Michelle Delepine, Jeff Merrill, Sarah Hamilton, Mitch Bixby, Aaron Shaw, Casey Gozart

Item	Who	Description	Notes
Convene	Chair	Call meeting to order	
Approve Agenda	Chair	Action: Review/ammend/accept	
Approve Minutes	Chair	Action: Review/ammend/accept	Sarah will resend the minutes to the group for approval.
Approve Calendar	Sarah	Action: Review/ammend/accept	Suggestion to switch April meetings to April 4th. Calendar approved with those changes.
Website Updates	All	Discussion: What are our needs?	There was a proposal to authorize \$100 per year to put toward website improvements. This money would be earmarked for any improvements, including upgrading the current web service or hiring assistance. Proposal was approved. Sarah will look into options for website improvements, including the cost of hiring a <u>web designer, finding an intern or volunteer, and web design courses.</u>
Pull-Together Details	Sarah	Action: Review and confirm speakers	The group will review the Pull-Together talk suggestions sent in a recent email, place them in the order of interest, and send them back to the group. Sarah will remind <u>those not in attendance to do the same.</u>
Annual Plan Review	Sarah	Action: Review/ammend/accept	Review the Steering Committee Annual Plan for 2018. The group will review the annual plan and discuss any changes by email. They ask committee chairs to add the <u>annual plan review to upcoming agendas.</u>
Other Items	All		Discussion about having the Field Day at Cranes Landing. Sarah will develop an annual <u>report for the CWMA.</u>

Next Steering Committee Meeting

Wednesday, March 14, 2018

Clackamas County